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MINUTES
THE EDGE SCHOOL INC., EDGE HIGH SCHOOL
Regular Board Meeting
August 22, 2019 07:40AM
2555 East 1st Street Tucson AZ 85716

<u>Agenda item</u>	<u>Discussion</u>	<u>Action</u>
Call to order	<p>Greg Hart called the meeting to order at 7:45 AM</p> <p><u>Board and Officers</u> Present: Greg Hart, Regina Suitt, John Garcia, Claire Scheuren, Brittany Battle (by phone then arrived in person at 8:21 am) and Laura Conover (by phone), Absent: Gloria Proo Also Present: Rob Pecharich – District Principal (arrived at 8:29 am), Anne Ortiz – Finance and Resource Director, Dave Thatcher – Northwest Principal</p> <p><u>Public Comment</u> No Comment</p>	
Regular agenda	<p><u>Review of Information Reports</u></p> <p><u>SAIS</u> Ms. Anne Ortiz, Finance and Resource Director presented on the current enrollment of 135.75 at Himmel Park and 69.5 at Northwest; Ms. Ortiz also presented on a 3-yr comparison report in which Northwest enrollment is on-track and steady; Himmel Park enrollment is below the previous school year. Northwest Principal, Dave Thatcher and Himmel Park Attendance & Discipline Coordinator doing well with follow-up on absences.</p> <p><u>Finance and Fundraising Report</u> Ms. Anne Ortiz, Finance and Resource Director presented financial dashboard; expenses are on track; August's first state aid payment is based on 185 student enrollment – this payment is about \$20,000 to \$35,000 short of normal payment resulting in the need to transfer \$40,000 from reserve account; ADM and Budget not on track yet. Financial piece of yearly audit went well. An area of concern is debt ratio, cash on hand and possible intervention status. Parent Teacher Conferences scheduled for September 11 at Himmel Park and September 12 at Northwest.</p> <p><u>Student Assessment Report</u> deferred</p> <p><u>Administrator Update</u> Mr. Rob Pecharich, District Principal provided a review of 2 legal matters: ongoing contract negotiations with on-line curriculum vendor, and a pending manifestation determination. Northwest Principal Dave Thatcher indicated it has been a smooth start to the beginning of the school year. Thanks to Regina Suitt, Board</p>	

	Member, Mr. Pecharich presented on the launch of Jorgenson Brooks Mental Health site to support/counsel students and employees online 24/7; staff training scheduled.	
Bank Reconciliation	Ms. Anne Ortiz presented on the July 2019 bank reconciliations. Significant operations occurred over this period which was reviewed monthly with the Board through cash flow reports. Items of note: a full payroll in July from 26-pay teaching staff and no state aid, A motion was made to accept the July 2019 bank reconciliations as presented.	1 st -Brittany Battle 2 nd -John Garcia Aye-Greg Hart Aye-Regina Suitt Aye-Claire Scheuren Abstained-Laura Conover (phone was muted)
Special Meeting Minutes – April 17, 2019	A motion was made to accept the July 10, 2019 Special Board meeting minutes as presented.	1 st -Claire Scheuren 2 nd -Regina Suitt Aye-Greg Hart Aye-Brittany Battle Aye-John Garcia Abstained-Laura Conover (phone was muted)
Prior Meeting Minutes – June 27, 2019	A motion was made to accept the July 10, 2019 meeting minutes as presented.	1st – Regina Suitt 2nd – John Garcia Aye-Greg Hart Aye- Brittany Battle Aye-Claire Scheuren Abstained-Laura Conover (phone was muted)
Personnel – English Teaching Assistant	Mr. Rob Pecharich presented on Alandra Masaoy, new ELA teaching assistant at Northwest, 12 hours per week, Title I funding. A motion was made to accept the hire of Mrs. Alandra Masaoy as Northwest ELA teaching assistant, as presented.	1 st – Brittany Battle 2 nd – Regina Suitt Aye-Greg Hart Aye-John Garcia Aye-Claire Scheuren Abstained-Laura Conover (phone was muted)
Personnel – Special Education Teaching Assistant	Mr. Rob Pecharich presented on Perla Galvez new Special Education teaching assistant at Himmel Park, 24 hours per week, to serve as one-on-one aide for special education student and to observe behavior. Ms Galvez reassigned to support ELA students at this time. A motion was made to accept the hire of Mrs. Perla Galvez as Special Education teaching assistant, as presented.	1 st – Regina Suitt 2 nd – Claire Scheuren Aye-Greg Hart Aye-Brittany Battle Aye-John Garcia Abstained-Laura Conover (phone was muted)
Equipment Disposal	A motion was made to accept the disposal of obsolete items including desktops and laptops as presented. Items to be donated to RISE equipment recycling center.	1 st – Brittany Battle 2 nd – John Garcia Aye-Greg Hart Aye- Regina Suitt Aye-Claire Scheuren

		Abstained-Laura Conover (phone was muted)
Emergency Operations Plan	<p>Ms. Anne Ortiz presented on Emergency Operations Plans for Himmel Park and Northwest.</p> <p>A motion was made to adopt and approve Emergency Operations Plans for each Himmel Park and Northwest as presented.</p>	<p>1st – Claire Scheuren 2nd – Brittany Battle Aye-Greg Hart Aye-Regina Suitt Aye-John Garcia Abstained-Laura Conover (phone was muted)</p>
Policy Manual Review	<p>Ms Anne Ortiz presented on Section 900- Students: standard of care, not leaving students unattended, harassment and hazing; un-adopted digital version on file.</p> <p>Ms. Anne Ortiz also presented on Section 500- Support Services: some items belonged in Section 900.</p> <p>1st read through – discussion only.</p>	
Adjourn	Meeting adjourned at 9:17 AM.	

Next Board Meeting scheduled for: 9/25/2019

Board minutes respectfully submitted by Anne Ortiz
Approved on: _____ by Edge Board