

MINUTES
 THE EDGE SCHOOL INC., EDGE HIGH SCHOOL
 Regular Board Meeting
 July 10, 2019 07:40AM
 2555 East 1st Street Tucson AZ 85716

DRAFT

<u>Agenda item</u>	<u>Discussion</u>	<u>Action</u>
Call to order	<p>Greg Hart called the meeting to order at 7:53 AM</p> <p><u>Board and Officers</u> Present: Greg Hart, Brittany Battle, Gloria Proo, Regina Suitt (by phone), Laura Conover and Claire Scheuren Absent: John Garcia Also Present: Rob Pecharich – District Principal, Anne Ortiz – Finance and Resource Director, Dave Thatcher – Northwest Principal</p> <p><u>Public Comment</u> No Comment</p>	
Regular agenda	<p><u>Review of Information Reports</u></p> <p><u>SAIS</u> Ms. Anne Ortiz, Finance and Resource Director presented on the current pre-enrollment of 122 at Himmel Park and 63 at Northwest. The goal will be 145 at Himmel Park and 65 at Northwest.</p> <p>Daryl Wieneke and Darryl Cornell worked together to get the new year calendar and students rolled over for the July 9 submission deadline for 8/1 funding. Mr. Rob Pecharich noted that recent du jours have included several SPED students.</p> <p><u>Finance and Fundraising Report</u> Deferred</p> <p><u>Student Assessment Report</u> Math and ELA Teachers with will be going to Assessment Technology Inc to work with Dr. Ildi Laczko-Kerr and ATI Representative Steven LaFrance to create custom benchmark assessments within Galileo on July 17.</p> <p><u>Administrator Update</u> Mr. Dave Thatcher provided a review of the Edge Northwest teaching positions still vacant, facilities work being completed and master schedule development.</p> <p>Mr. Rob Pecharich provided a review of summer administrative work on contracts and legal ramifications related to vendors including STEPs and FuelEd. Ms. Anne Ortiz also provided an update on the outstanding lease addendum with Giaconda Partners.</p> <p>Mr. Greg Hart shared of a recent interaction with an Edge graduate volunteering at Casa Maria; continuing their volunteering</p>	

	and support of the community even after graduation.	
Bank Reconciliation	<p>Ms. Anne Ortiz presented on the March, April, May and June 2019 bank reconciliations. Significant operations occurred over this period which was reviewed monthly with the Board through cash flow reports. Cash as of June 30 was \$86,000 greater than the previous year. This is in part due to many more teachers changing to 26 pay which extends to August 1st and has moved cash outflow into July and August.</p> <p>A motion was made to accept the March, April, May and June 2019 bank reconciliations as presented.</p>	<p>1st – Laura Conover 2nd – Claire Scheuren Aye-Greg Hart Aye-Gloria Proo Aye-Regina Suitt Aye – Brittany Battle</p>
Prior Meeting Minutes – April 17, 2019	A motion was made to accept the April 17, 2019 meeting minutes with corrections.	<p>1st – Gloria Proo 2nd – Claire Scheuren Aye-Greg Hart Aye-Regina Suitt Aye-Laura Conover Aye-Brittany Battle</p>
Prior Meeting Minutes – June 27, 2019	A motion was made to accept the June 27, 2019 meeting minutes as presented.	<p>1st – Brittany Battle 2nd – Claire Scheuren Aye-Greg Hart Aye-Regina Suitt Aye-Laura Conover Aye-Gloria Proo</p>
Job Description – Academic Advisor	<p>Mr. Rob Pecharich presented the Academic Advisor job description. This position is in lieu of the previous Student Services Coordinator position focusing on academics. The essential functions and qualifications were reviewed.</p> <p>A motion was made to accept the Academic Advisor job description as presented.</p>	<p>1st – Brittany Battle 2nd – Laura Conover Aye-Greg Hart Aye-Gloria Proo Aye-Laura Conover Aye-Claire Scheuren</p>
Job Description – Attendance and Discipline Coordinator	<p>Mr. Rob Pecharich presented the Student Attendance and Discipline Coordinator job description. Mr. Pecharich reviewed the essential functions including collaboration with the principal, teachers, and counselor in developing interventions.</p> <p>Ms. Gloria Proo asked to include personal growth in development of interventions in connection to school mission.</p> <p>Ms. Laura Conover added the function of seeking training in concert with the mission and based on the needs of our population.</p> <p>A motion was made to accept the Student Attendance and Discipline Coordinator job description as revised.</p>	<p>1st – Laura Conover 2nd – Gloria Proo Aye-Greg Hart Aye-Brittany Battle Aye-Laura Conover Aye-Claire Scheuren</p>
Job Description – School Principal	Deferred	
Job Description – District Principal	Deferred	
Administrators’ Compensation	Mr. Greg Hart presented on the comparison of Administrator Salary over the past five years. The discussion included a	<p>1st – Regina Suitt 2nd –Gloria Proo</p>

Review	<p>recommendation to review the Administrator Salary Schedule.</p> <p>Mr. Pecharich discussed that current job descriptions do not reflect the actual roles being filled. Ms. Gloria Proo recommended a review of job descriptions to accurately reflect all job duties.</p> <p>A motion was made to issue new notices of employment to Rob Pecharich, Principal and Anne Ortiz, Finance and Resource Director.</p>	<p>Aye-Greg Hart Aye-Brittany Battle Aye-Laura Conover Aye-Claire Scheuren</p>
Adjourn	Meeting adjourned at 9:50 AM.	

Next Board Meeting scheduled for: 8/22/2019

Board minutes respectfully submitted by Anne Ortiz
Approved on: _____ by Edge Board